



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

95th Annual Meeting

2013-2014

Presentation Table of Contents:

2.0 Call to Order

2.1 Close of Elections

2.4 Introductions

2.5 Protocols for the Annual Meeting

3.0 Adoption of Minutes

4.0 Recognition

5.0 President's Report

6.0 Financial Report

7.0 Bylaw Amendments

8.0 Council Initiatives

8.2 Stakeholder Engagement: Preliminary Summary of Findings

8.4 Associates Task Force

8.6 Diverse Membership Working Group

9.0 Members Forum

10.0 Announcement of Election Results

1.0 Welcome

Chair:

President Scott Kemp

Architect AIBC

1.1 Quorum

2.0 Call to Order

**In accordance with Bylaw 17 of
the Architectural Institute of
British Columbia**

2.1 Close of Elections

Council Nominees:

Laurence W. Barrett

John Etcher

Robert Chester

Karl W. Gustavson

Danica Djurkovic

Gordon C. Richards

David Dove

7

2.1 Close of Elections

Liaison to Council Nominees:

Derek DeLand

Wai Yan Leung

Eleonore Leclerc

Spencer Purdy

Julien Leger

2.2 Scrutineers Appointment

2.3 Approval of the Agenda

Amended



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Notice of the 95th Annual Meeting

In accordance with Bylaw 17 of the Architectural Institute of British Columbia (AIBC) you are hereby notified that the

95th Annual Meeting of the AIBC will be held on 3 May 2014 at the Segal Building, Simon Fraser University, 500 Granville Street, Vancouver.

Registration begins at 12:00 noon.

95th Annual Meeting Agenda

1:00 pm	1.0	Welcome	S. Kemp ARCHITECT AIBC
	1.1	Quorum	
	2.0	Call to Order	S. Kemp ARCHITECT AIBC
	2.1	Close of Elections	
	2.2	Scrutineers Appointment per Bylaw 24.1	
	2.3	Approval of the Agenda	
	2.4	Introductions	
	2.4.1	Council	
	2.4.2	Staff	
	2.4.3	Guests	
	2.4.4	Parliamentarian: Eli Mina M.Sc., P.R.P. (was 2.4.5)	
	2.5	Protocols for the Annual Meeting <i>Refer to Attachment (i)</i>	
	2.6	Motions Review Committee (was 2.4.4)	
	3.0	Adoption of Minutes	S. Kemp ARCHITECT AIBC
	3.1	Minutes of the 94th Annual Meeting <i>Refer to Attachment (ii)</i>	
	4.0	Recognition	S. Kemp ARCHITECT AIBC
	4.1	Remembrance of those deceased in 2013/14	

Amended

5.0	President's Report <i>Refer to Attachment (iii)</i>	S. Kemp ARCHITECT AIBC
5.1	Discussion	
6.0	Financial Report	
6.1	Filing of Audited Financial Statements <i>Refer to Attachment (iv)</i>	S. Kemp ARCHITECT AIBC
6.2	Appointment of Auditor <i>Refer to Attachment (v)</i>	S. Kemp ARCHITECT AIBC
6.3	Treasurer's Report <i>Refer to Attachment (vi)</i>	D. Toole LG Appointee
6.4	Discussion	S. Kemp ARCHITECT AIBC
7.0	Bylaw Amendments <i>Refer to Attachment (ix)</i>	S. Kemp ARCHITECT AIBC
7.1	Discussion	B. Sim ARCHITECT AIBC
8.0	Council Initiatives	
8.1	Introduction	S. Kemp ARCHITECT AIBC
8.2	Strategic Engagement Steering Committee	D. Condon ARCHITECT AIBC
8.3	Discussion	Chair
8.4	Associates Task Force	S. Simons, LG Appointee
8.5	Discussion	Chair
8.6	Diverse Membership Working Group	M. Jahedi ARCHITECT AIBC
8.7	Discussion	Chair
9.0	Members Forum (time permitting) <i>Refer to Attachment (i)</i>	S. Kemp ARCHITECT AIBC
10.0	Announcement of Election Results	S. Kemp ARCHITECT AIBC
10.1	Members of Council	
10.2	Intern Architect Liaison to Council	
10.3	Architectural Technologist Liaison to Council	
5:00 pm	11.0	Adjournment

2.4 Introductions

2.4.1 Council

Vice-President:

Darryl Condon Architect AIBC

Registrar:

Gordon Richards Architect AIBC

Treasurer :

Cal Meiklejohn Architect AIBC

2.4.1 Council (cont'd)

Mona Jahedi Architect AIBC

Catherine Nickerson Architect AIBC

Laurence (Chip) Barrett Architect AIBC

Lynne Werker Architect AIBC

David Yustin Architect AIBC

Sean Ruthen Architect AIBC

2.4.1 Council: LG Appointees

S. Ross Rettie

Steven Simons

David Toole

Dr. Mark Zacharias

2.4.1 Council: UBC SALA

Chris Macdonald FRAIC

2.4.1 Council: Liaisons

Derek DeLand

Intern Architect AIBC

Michael Currie

Architectural Technologist AIBC

Jim Toy BA, B.Arch, RID, LEED®AP

IDIBC Liaison

2.4.2 Staff

Michael Ernest Architect AIBC

Executive Director

**Thomas Lutes LL.B., Barrister &
Solicitor, Deputy Executive Director and
General Counsel**

Grace Battiston

Director of Communications

2.4.2 Staff (cont'd)

Roisin O'Neill

**Director of Registration & Licensing
and Human Resources**

Paul Becker Architect AIBC, P. Eng.

Director of Professional Services

Joan Hendriks Architect AIBC

Professional Services Advisor

2.4.2 Staff (cont'd)

Maura Gatensby Architect AIBC
Practice Advisor

Karen Morris CGA

**Manager of Finance and
Administration**

**Lainie Shore LL.B., Barrister &
Solicitor,**

2.4.2 Staff (cont'd)

Tracy Tough

Executive Coordinator

Mina Radivojevic

Digital Communications Specialist

Gayle Roberts

Professional Conduct Coordinator

2.4.3 Guests

2.4.4 Parliamentarian

Eli Mina

Registered Parliamentarian

2.5 Protocols for the Annual Meeting

Attachment (i)



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

AIBC Annual Meeting Protocols

The following protocols are designed to facilitate an orderly and effective annual meeting in which the business of the institute can be concluded in a timely, inclusive and respectful manner:

1. The meeting will be run in accordance with the *Architects Act* and AIBC Bylaws. Where the *Act* and Bylaws are silent, Robert's Rules of Order shall apply.
2. In accordance with the *Act*, only AIBC members in good standing and honorary members may vote on any matter requiring a vote.
3. Associates, while not entitled to vote, may speak to any matter on the floor of the meeting and may ask questions arising from reports tabled at the meeting.
4. Any person wishing to speak shall approach one of the microphones and shall wait to be recognized by the chair. Once recognized, the person shall start by stating his/her name and whether he or she is a member or an associate.

Attachment (i)

5. On each debatable motion, each member may speak up to two times, each time no longer than three (3) minutes. A member who wishes to speak for the second time on the same issue shall wait until all first time speakers have spoken. Up to one follow-up question shall be permitted each time, as long as time limits are respected. As per Robert's Rules of Order, speakers must focus their comments to the issues at hand, maintain civility, respect and decorum, and avoid personal attacks. A person who is interrupted by the Chair in order to enforce the rules of order shall stop speaking while the Chair explains the procedural concern.
6. **Member Motions**, as part of the Members Forum, time permitting, are advisory to Council and are framed as follows: "*Moved That the AIBC Council be requested to consider ____.*" Pursuant to Robert's Rules of Order, such motions should be concise, complete and unambiguous. Such motions must be submitted in writing, so they can be reviewed by the Motions Review Committee and by those attending the Annual Meeting. Member Motion Protocols can be reviewed on the AIBC website at: <http://www.aibc.ca/membersite/about-the-aibc/annual-meeting/>.
7. Although it is recommended that Member Motions be submitted by one week prior to the Annual Meeting (2014 deadline: 25 April), the latest time for submitting Member Motions is thirty minutes after the call to order of the Annual Meeting.

[These protocols have been reviewed by E. Mina M.Sc., P.R.P., Registered Parliamentarian.]

2.6 Motions Review Committee:

Walter Francl

Brian G. Hart

John McCormack

3.0 Adoption of Minutes:

3.1 Minutes of the 94rd Annual Meeting

4.0 Recognition

4.1 Remembrance of those deceased:

MEMBERS:

Herwig Pimiskern

Sandy Hirshen (retired member and Honourary Member)

ASSOCIATES:

Colin Goldsack (Retired Architect AIBC)

Dana Marek (Retired Architect AIBC)

Eric Underwood (Retired Architect AIBC)

FORMER MEMBERS:

Arthur Stilwell

Ronald Waterfield

Robert Hull

Egil Lyngen

5.0 President's Report



President's Report

Scott Kemp Architect AIBC

29

Thank you. Merci. Háw'aa

30

A large, blurred image of a green forest with sunlight filtering through the trees, serving as the background for the main text.

MOVING FORWARD

31

GOAL #1

Modernized Regulatory Regime

32

GOAL #2

Vibrant Membership

GOAL #3

Regulatory Identity

GOAL #4

Public Interest Outreach

35

GOAL #5

Institutional Excellence

36

A large rectangular area with a blurred background of vertical bars in various colors including green, red, yellow, and blue. The text 'MOVING FORWARD' is centered in white, bold, serif font.

MOVING FORWARD

37

5.0 President's Report:

5.1 Discussion

6.0 Financial Report:

6.1 Filing of the Audited Financial Statements


6.0 Financial Report:

6.2 Appointment of the Auditor

6.2 Appointment of the Auditor

WHEREAS the accounting firm of Wolrige Mahon Chartered Accountants LLB has performed all assignments to the satisfaction of Council,

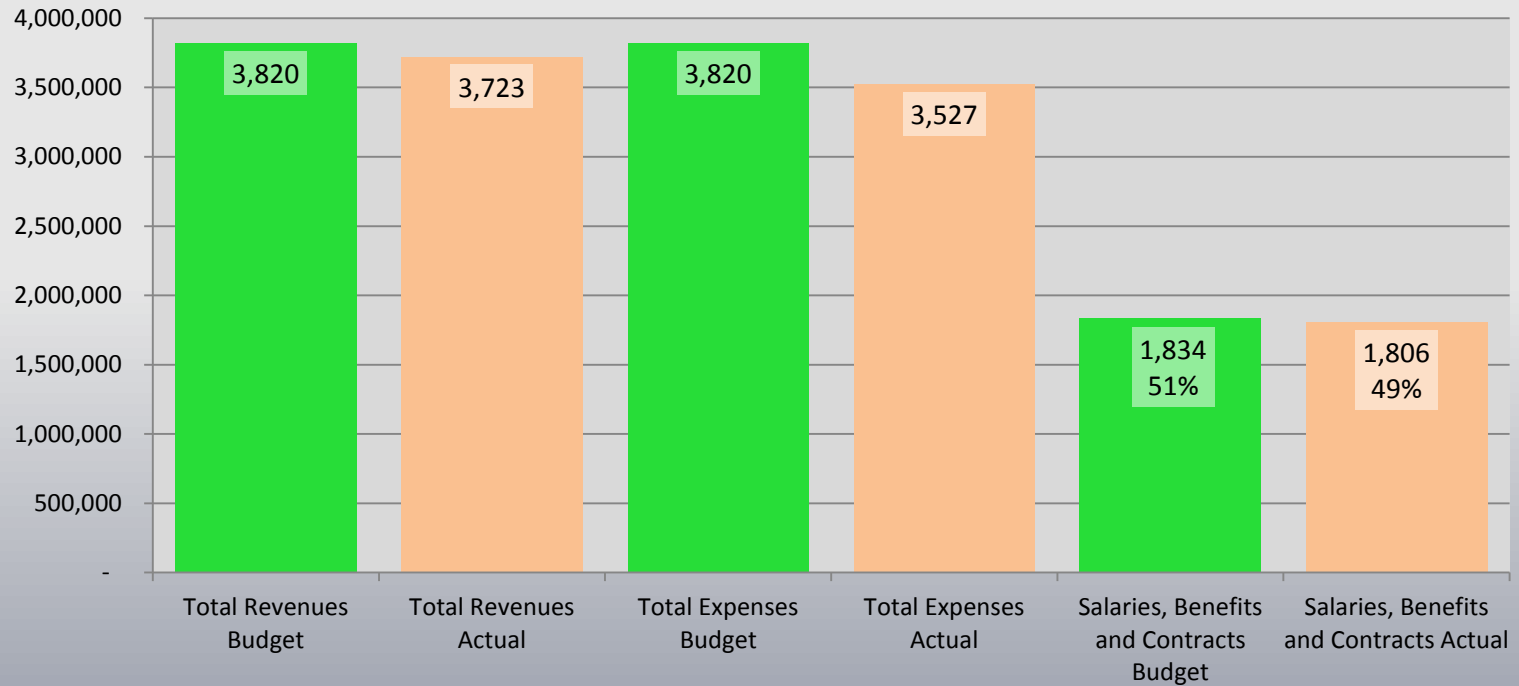
BE IT RESOLVED THAT Wolrige Mahon LLB be appointed auditor for the Architectural Institute of British Columbia for the fiscal year 2014.



**2014
AIBC ANNUAL
MEETING
Treasurer's Report**

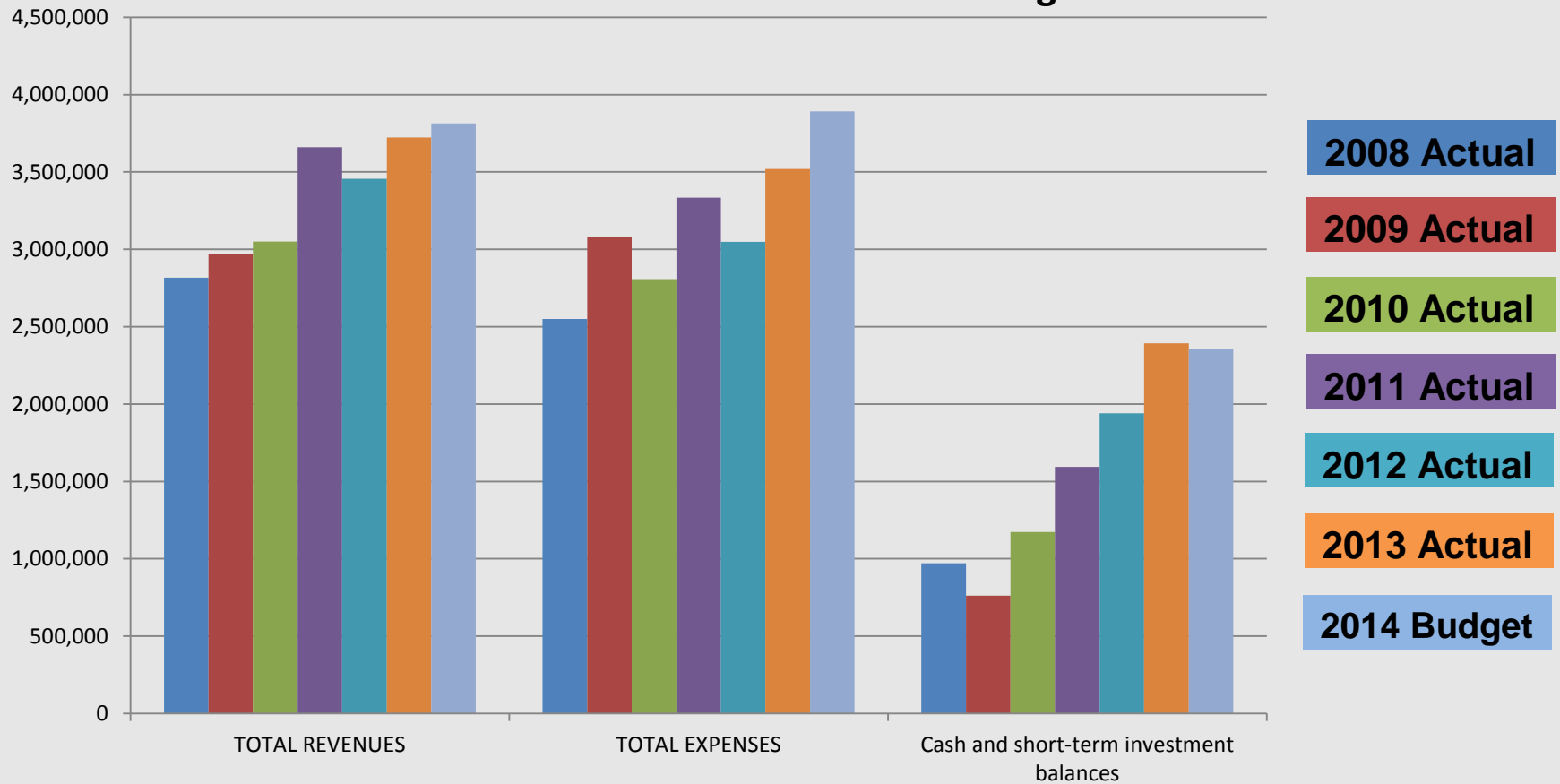
Treasurer's Report

2013 Actual vs Budget Total Revenues, Total Expenses; Salaries, Benefits and Contracts



Treasurer's Report

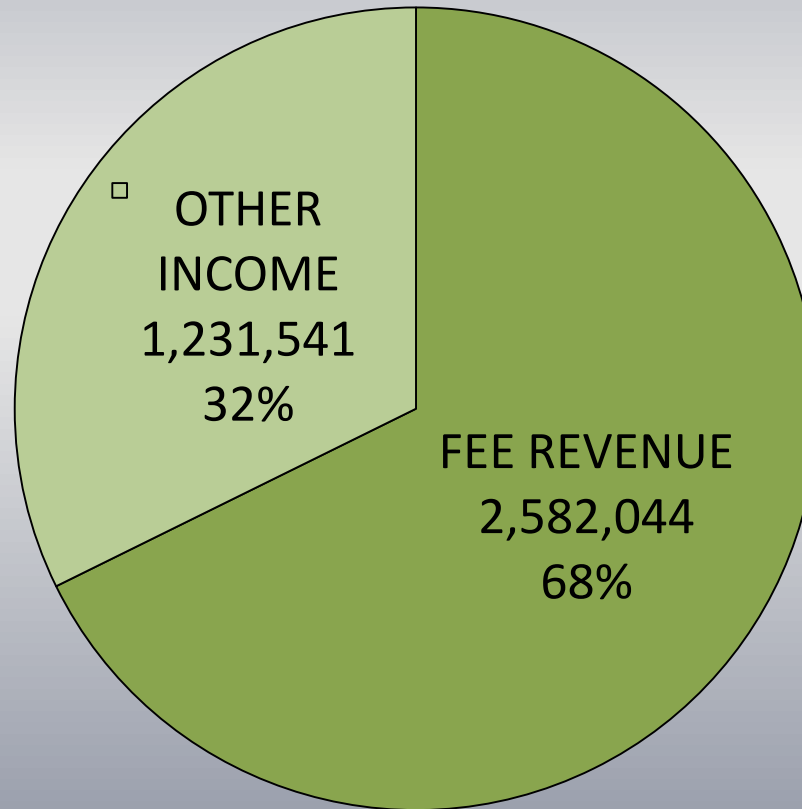
2008 - 2013 Actuals & 2014 Budget




Treasurer's Report

Annual Budget 2014 Sources of Income

- Interest
- Premises
- Communications
- Conference
- Registration & Licensing
- Professional Development
- Conduct & Illegal Practice



- Annual Fees
- Certificate of Practice Fees



**2014
AIBC ANNUAL
MEETING**
Treasurer's Report

**LOOKING
FORWARD**

7.0 Bylaw Amendments:

7.0 Bylaw Amendments:

Bylaw Review Committee:

Brian Sim

Janet Lutz

Paul Thorkelsson

Brian Hart

John McCormack

Alireza Danesh

Irvin Kew

7.0 Bylaw Amendments:

BE IT RESOLVED that the bylaws of the Architectural Institute of British Columbia be amended as follows:

(1) THAT A NEW BYLAW, to be numbered 24.3, be established pursuant to the specific authority found in Section 24 (2) (b) of the *Architects Act*, by which the AIBC may establish bylaws with respect to the “nomination and election of the council”:

24.3 The Council may establish rules for the conduct of council elections by electronic means, including by internet voting by members entitled to vote. These rules must provide for reasonable access to voting and for the confidentiality and security of such voting process.

49

7.0 Bylaw Amendments:

(2) THAT A NEW BYLAW, to be numbered 35.4, be established pursuant to the general authority in Section 24(1) of the *Architects Act* to make bylaws “necessary for the regulation of the institute”:

35.4 The Council may establish rules to allow for amendment to these Bylaws by electronic means, including by internet voting by members entitled to vote. These rules must provide for reasonable access to voting, the confidentiality and security of such voting process and to ensure that the provisions for notice, majority approval and the voting period are no less than those established for mail ballot bylaw amendments in these Bylaws.

50

7.0 Bylaw Amendments:

7.1 Discussion

8.0 Council Initiatives:

8.1 Introduction

8.0 Council Initiatives:

8.2 Stakeholder Engagement: Preliminary Summary of Findings

Strategic Engagement Steering Committee

Darryl Condon	Architect AIBC – Chair
Chip Barrett	Architect AIBC
Scott Kemp	Architect AIBC
Catherine Nickerson	Architect AIBC
Gordon Richards	Architect AIBC
Steve Simons	LG Appointee

Why Strategic Engagement Now?

- New Strategic Plan
- Several Council Initiatives with consultation needs
- Results from recent survey
- Legislative Renewal

What Do We Expect To Do?

- Seek wide ranging input to help shape future actions
- Coordinate consultation to avoid fatigue
- Report out regularly on the results

What Will It Look Like?

- Multi-stage
- Will focus on Members first
- Will include external stakeholders

What Progress Have We Made So Far?

- Identified and hired strategic engagement consultant
- Completed first stage environmental scan and draft engagement plan
- Completed first round of member consultation

Strategic Engagement Consultant

Mr. Stephen Bruyneel

Principal

SB Communications & Public Affairs Ltd.

Methodology

- Solicited initial input from internal stakeholders on the AIBC and how it supports the profession in the public interest
- Strategic Plan goals and Strategic Initiatives used to generate questions/comments
- Open Houses held in Vancouver, Kelowna, Victoria, Nanaimo and Surrey
- “Virtual” Open Houses offered on-line

Overall Participation

Location	Participation
Vancouver	32
Kelowna	12
Victoria	27
Nanaimo	12
Surrey	12
On-line survey	<u>93</u>
Total	188

Participation by Designation

Designation	#
Architect AIBC	136
Honorary Member AIBC	1
Retired Architect AIBC	6
Intern Architect AIBC	17
Architectural Technologist AIBC	7
Staff AIBC	21

62

Overall Comments

Location	Comments
Vancouver	30
Kelowna	21
Victoria	41
Nanaimo	16
Surrey	18
On-line survey	<u>262</u>
Total	388

63

Engagement Comparisons

- Alberta Round #1 (2012) – 79 attendees
- Alberta Round #2 (2013) – 85 attendees
- Alberta on-line survey (2013) – 68 users
- 2013 AIBC Annual Meeting – 172 attendees

Goal #1 – Modernized Regulatory Regime

Main subjects commented on:

- Act review/renewal
- Stakeholder engagement
- Member education & engagement
- Fees

Goal #2 – Vibrant Membership

Main subjects commented on:

- Intern Architect program
- Member engagement
- Diversity and new membership
- Regional presence & engagement

Goal #3 – Regulatory Identity

Main subjects commented on:

- Regulatory vs Advocacy roles of the AIBC
- Need to focus on post-secondary and secondary schools
- Professional & business development advice
- The “built environment”

Goal #4 – Public Interest Outreach

Main subjects commented on:

- Public education about architects
- Promotion of the profession
- AIBC vs RAIC roles
- Need for a regional presence

Goal #5 – Institutional Excellence

Main subjects commented on:

- Governance
- Support for members
- Trust and decision-making
- Scorecards/performance plans
- Communication with members

Preliminary Recommendations

- Next round be based on main comment areas
- Focus on interactive, “two-way” engagement
- Also include key external stakeholders
- Develop program over summer/launch in Fall

Next Steps

- Complete detailed report/submit to the AIBC
- Meet with new AIBC Council to discuss findings and how they will be communicated
- Begin developing Fall 2014 engagement program

8.0 Council Initiatives:

8.2 Stakeholder Engagement: Preliminary Summary of Findings

8.3 Discussion

8.0 Council Initiatives:

8.4 Associates Task Force

A Public Interest View

**Steven Simons, LG Appointee
Chair of the Associates Task Force**

Associates Task Force

Steve Simons

LG Appointee – Chair

Chip Barrett

Architect AIBC

Sean Ruthen

Architect AIBC

David Yustin

Architect AIBC

Gordon Richards

Architect AIBC

Derek DeLand

Intern Architect AIBC

Michael Currie

Architectural

Technologist AIBC

Charles Gurd

Retired Architect AIBC

Develop recommendations to council for an appropriate regulatory scheme to address ‘independent practice’ by AIBC Associates, such that:

- 1. The AIBC’s legislative authority and the public interest are respected; and**
- 2. AIBC associates remain valued, accountable registrants**

A typical mandate for a professional regulator is that it regulates the quality and ethical aspects of the practice of the profession so that the public interest is served and protected.

Ancillary purposes of the *Architects Act* include the abilities to regulate and discipline associates.

A non-architect has a right to provide s.60 services.

The public may choose to engage the services of non-architects for activities captured by s.60 exceptions.

The AIBC need be concerned with ensuring the public interest is served in delineating the difference between professional and non-professional when the public engages the service of a registered individual.

Considerations:

A risk of public misunderstanding is presented by virtue of the associate's connection with AIBC and public access to the register.

Considerations Cont'd:

Whether or not an associate 'advertises' the relationship, it is immediately in the public domain upon registration.

False advertising is a compliance and enforcement issue and must be reported immediately.

Considerations Cont'd:

The greatest risk identified throughout the ATF deliberation is public misunderstanding the level, degree, or standard of service they are seeking.

Can the public readily differentiate professional from non-professional, and can they be expected to, when they see the associate relationship to the AIBC?

80

Considerations Cont'd:

It is in the public interest for the AIBC to apply regulations bounding the use of the associate class designation such that the public:

- have a clear understanding of the level of service they are purchasing; and**
- are informed of an associate's relationship to the regulator.**

Proposed Direction:

Associates providing independent services must disclose to clients, authorities having jurisdiction, and project participants, their relationship with the AIBC.

Associates must disclose they are non-professionals.



Thank You:

Thoughts on ‘Disclose and Disclaim’?

**Thoughts on application to retired architect
associate class?**

8.0 Council Initiatives:

8.4 Associates Task Force

A Public Interest View

8.5 Discussion

8.0 Council Initiatives:

8.6 Diverse Membership Working Group:

**DIVERSE
MEMBERSHIP**

**WORKING
GROUP**

MONA JAHEDI Architect AIBC

Councilor/ Chair

CHRIS MACDONALD

Councilor/ UBC SALA

GORD RICHARDS Architect AIBC

Councilor/ Registrar

DEREK DELAND Intern Architect AIBC

Intern Architect Liaison

MELISSA HIGGS Architect AIBC

Associate at HCMA

ROISIN O'NEILL

Director Registration &
Licensing

DMG MANDATE

Why does
DMG exist?

STRATEGIC PLAN

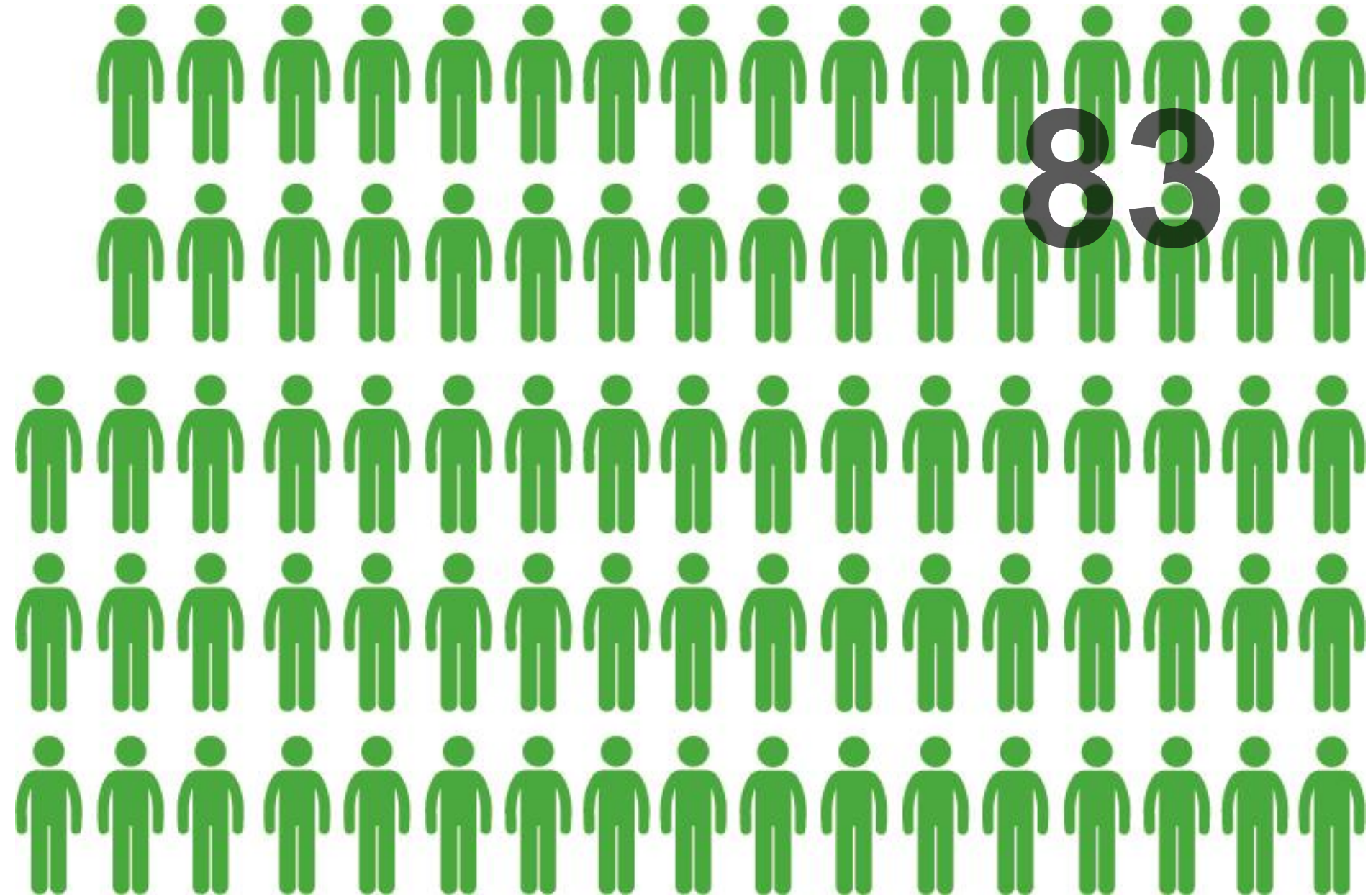
GOAL 2 : VIBRANT MEMBERSHIP



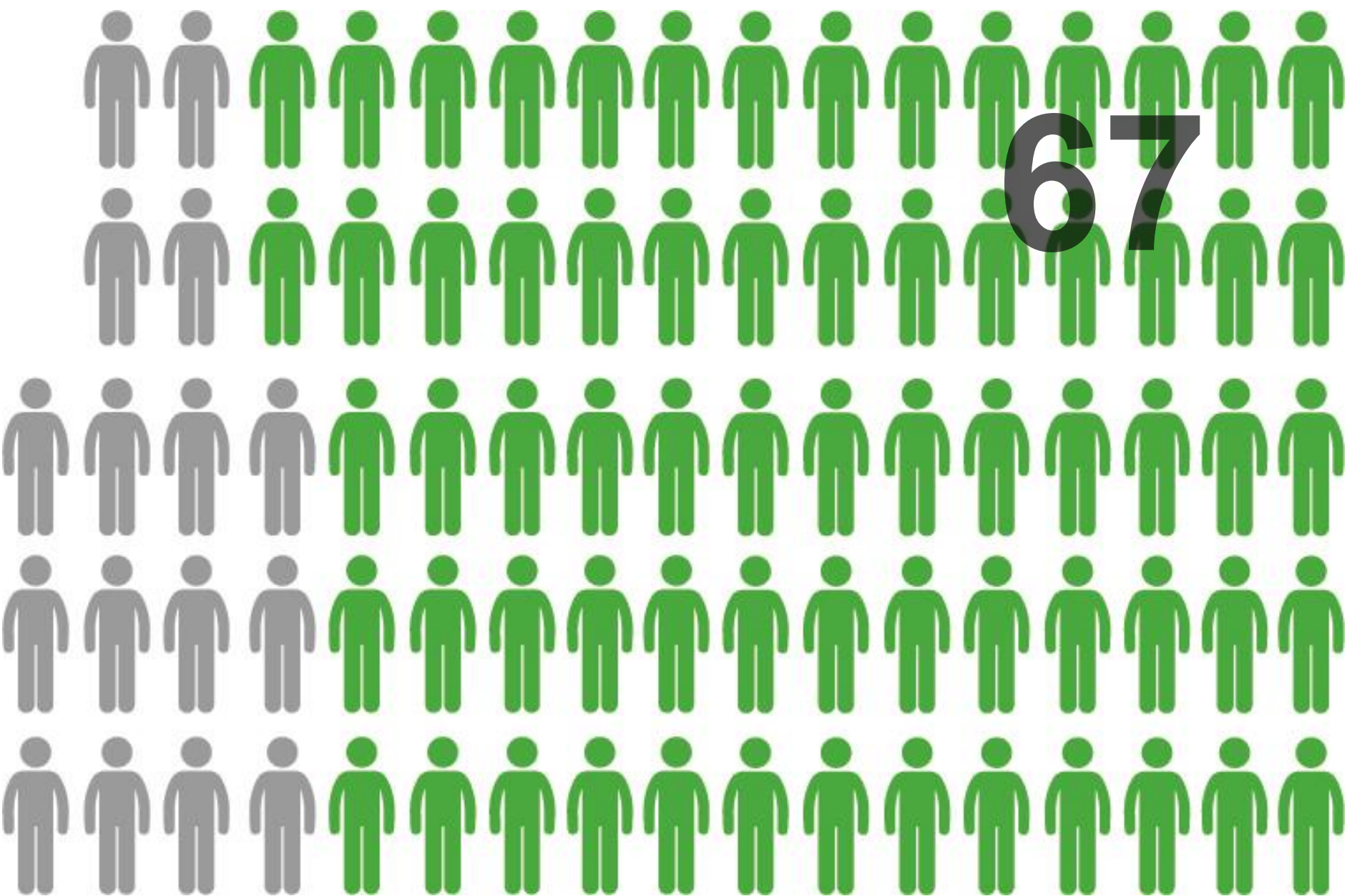
How does DMG support the
AIBC Strategic Plan?

83

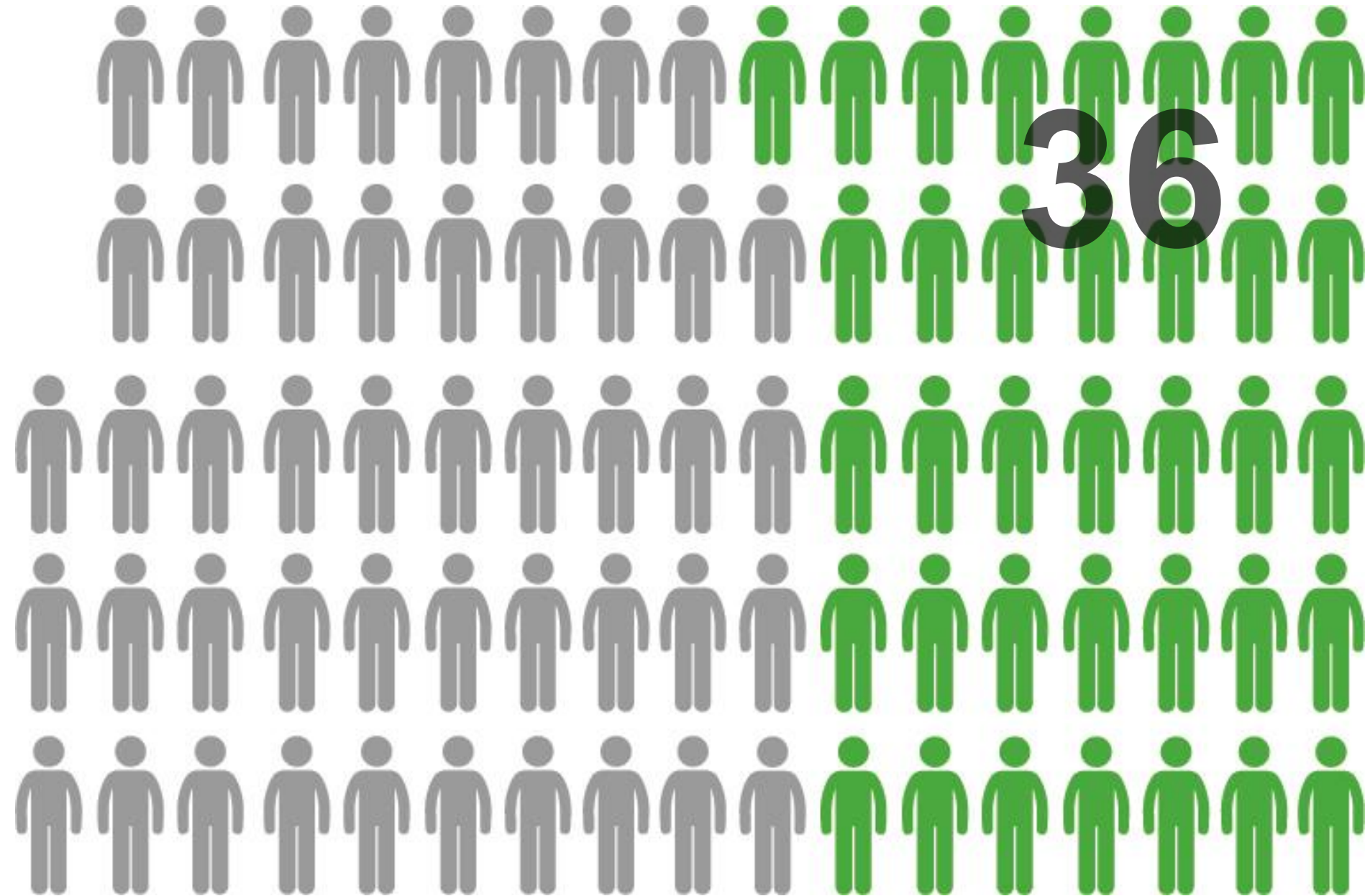
CACB ACCREDITED



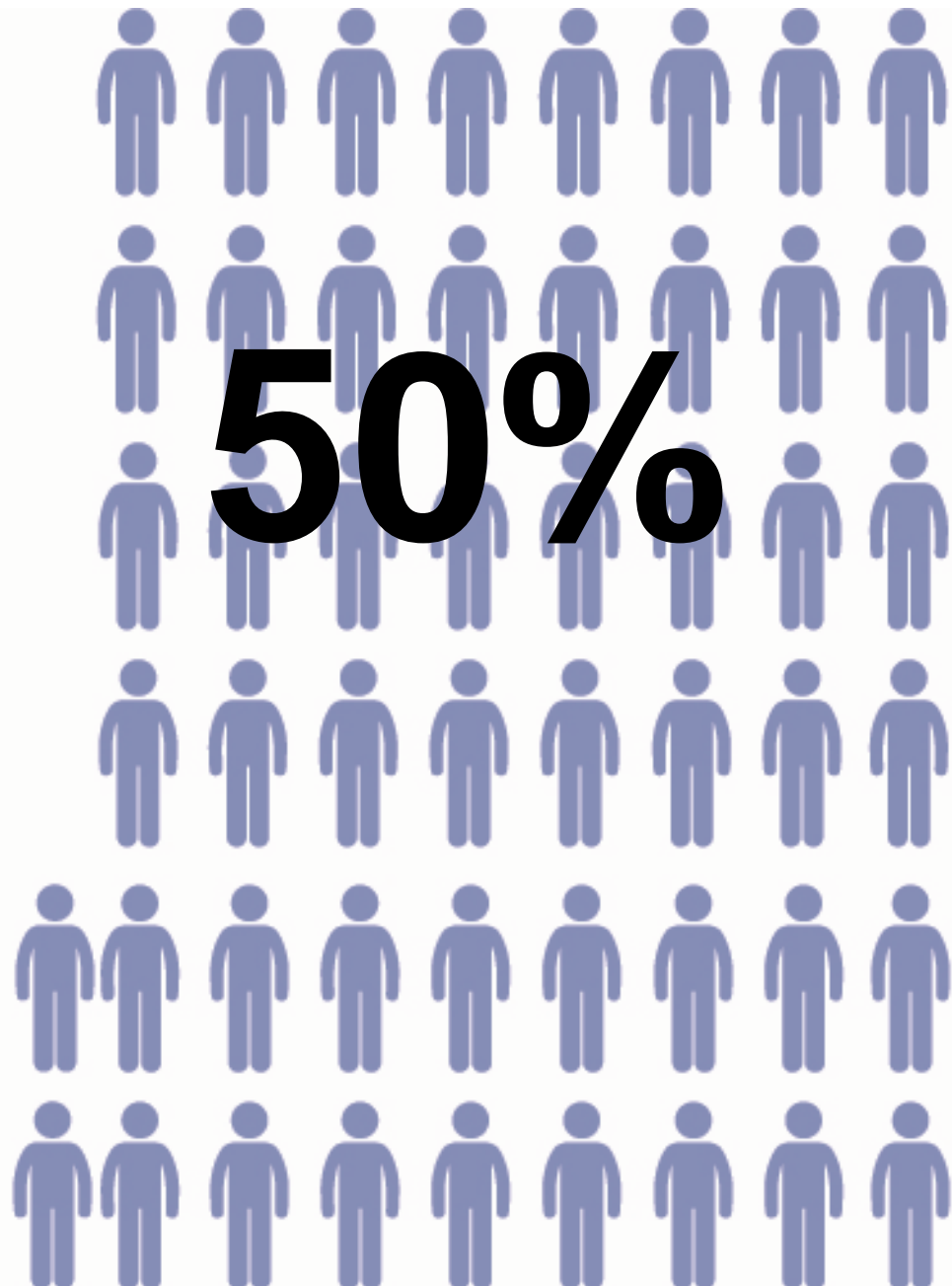
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INTERN ARCHITECTS



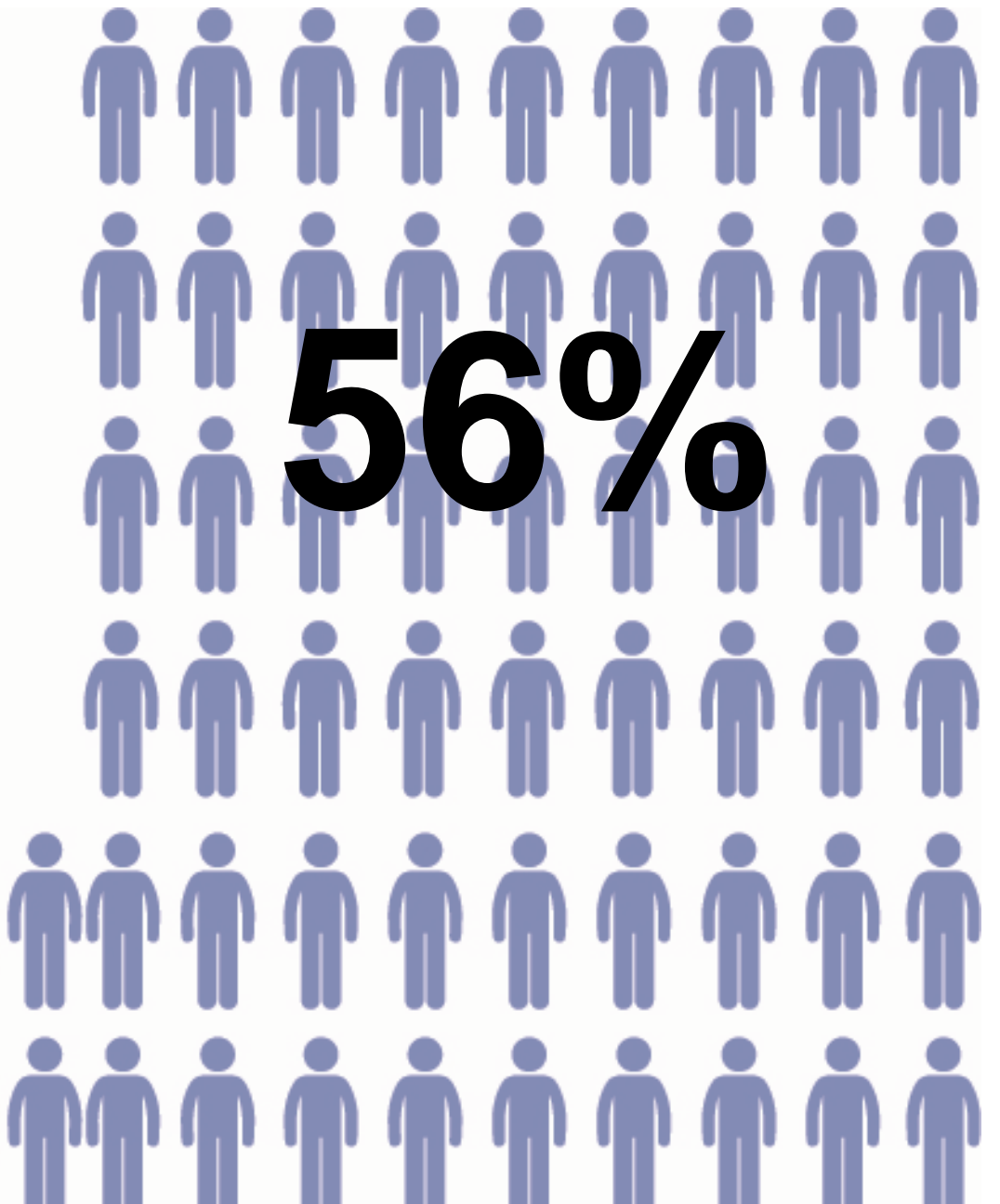
ARCHITECTS



SCHOOL OF ARCHITECTURE



44%



56%

ARCHITECTURAL GRADUATES

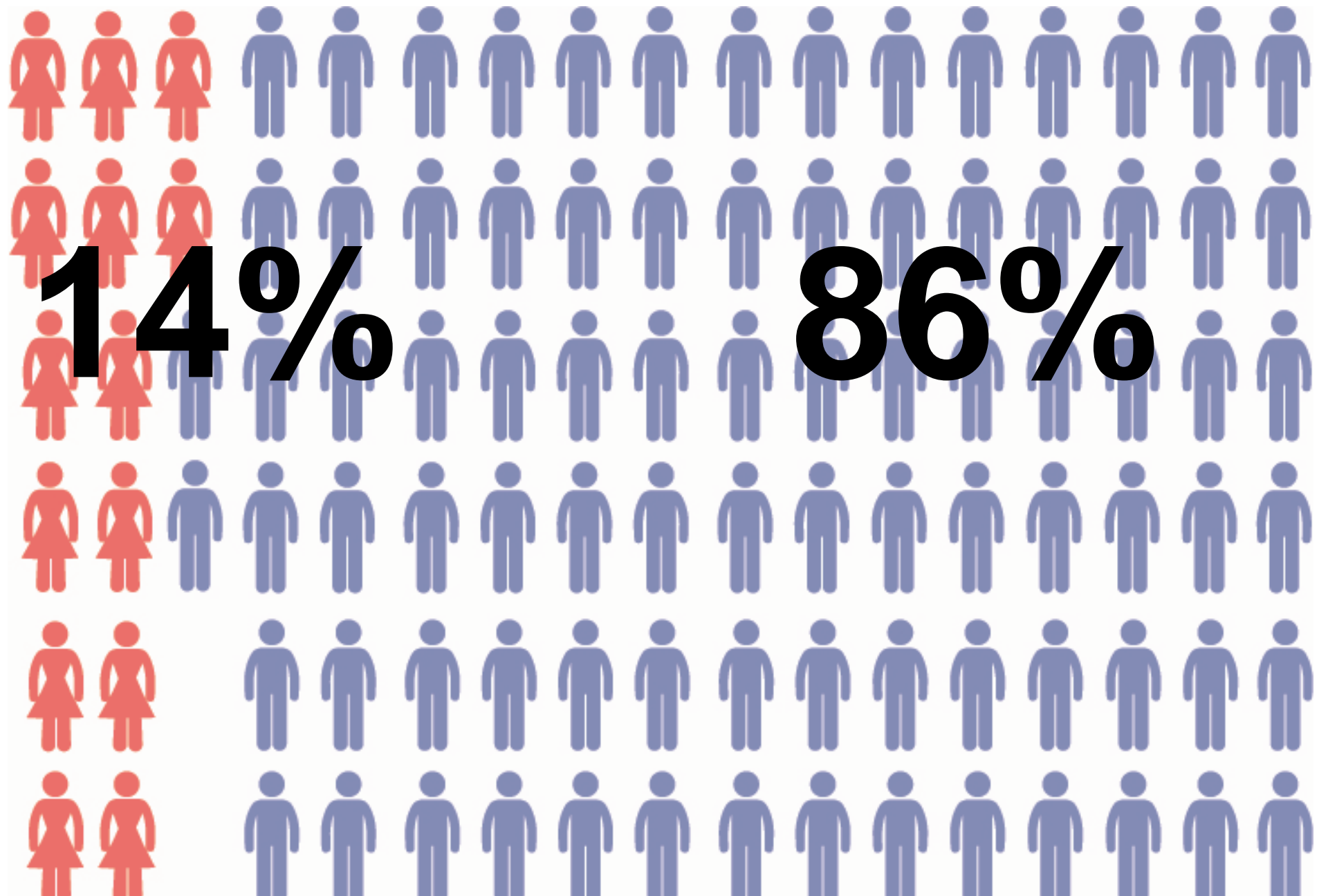


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58%

INTERN ARCHITECTS



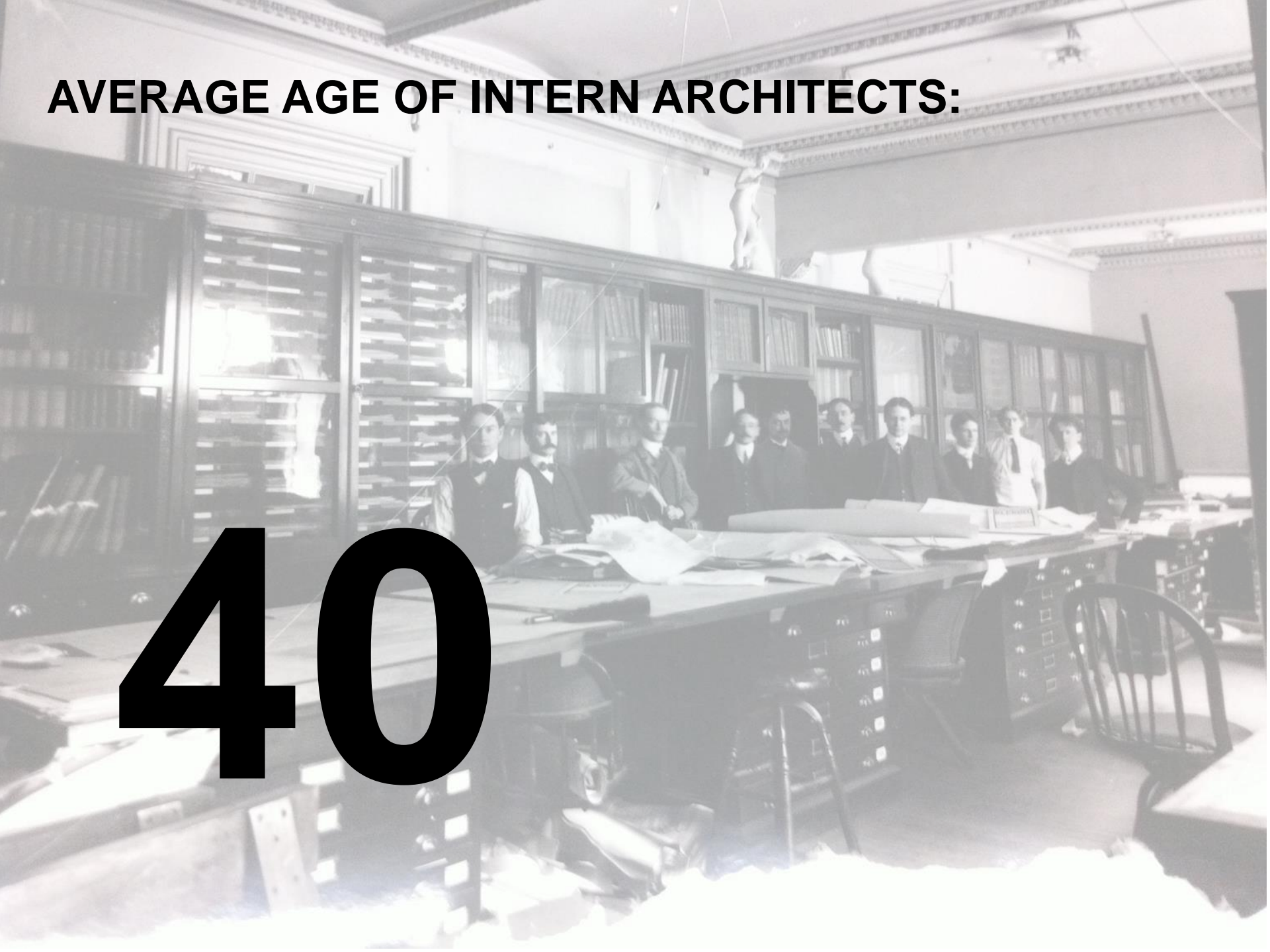
14%

86%

ARCHITECTS

AVERAGE AGE OF INTERN ARCHITECTS:

40



AVERAGE AGE OF ARCHITECTS:

55





YEARS AS INTERNS PRIOR REGISTRATION

2-15 YR

MEAN LENGTH OF INTERNSHIP PRIOR REGISTRATION

7 YR



AVERAGE LENGTH OF INTERNSHIP PRIOR REGISTRATION

WOMEN

4.76 YR

MEN

5.23 YR

NEW ARCHITECTS

36

CURRENT INTERN ARCHITECTS

540

NEW INTERN ARCHITECTS

67

RETIRED ARCHITECTS

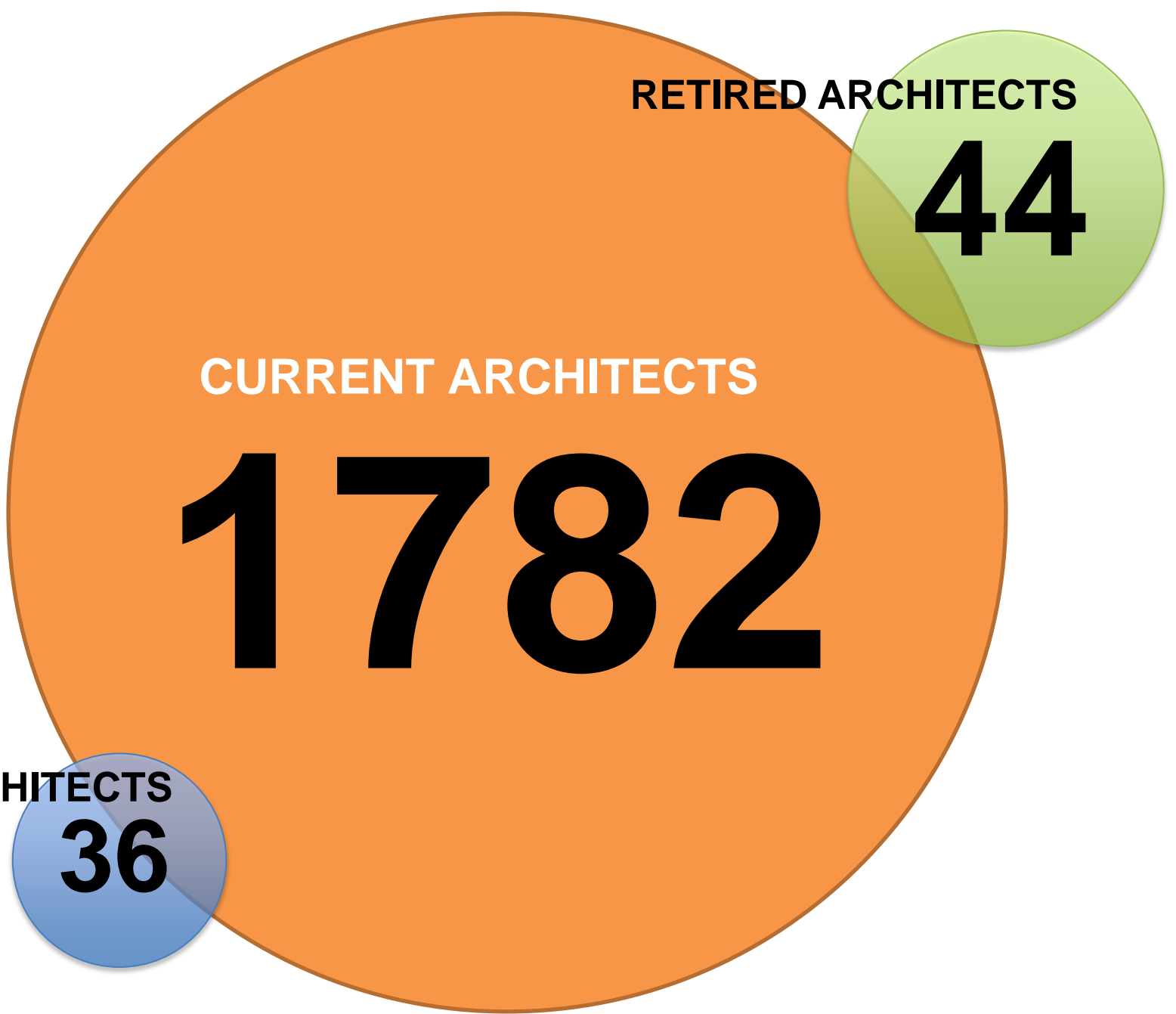
44

CURRENT ARCHITECTS

1782

NEW ARCHITECTS

36



THERE IS A
PROBLEM!

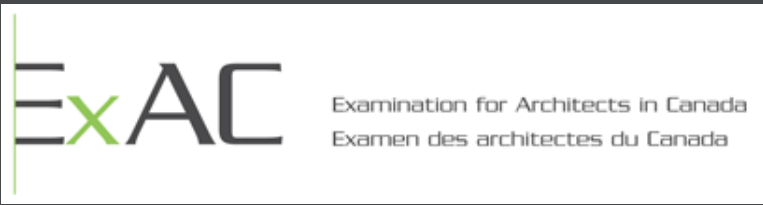
CHANGE



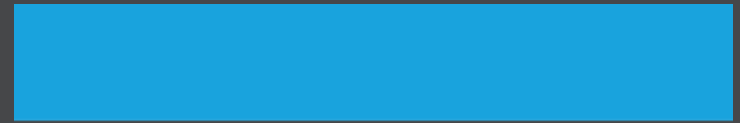
CACB

Internship In Architecture Program





vs.



NCARB

CLEAN PASS

83%

71%

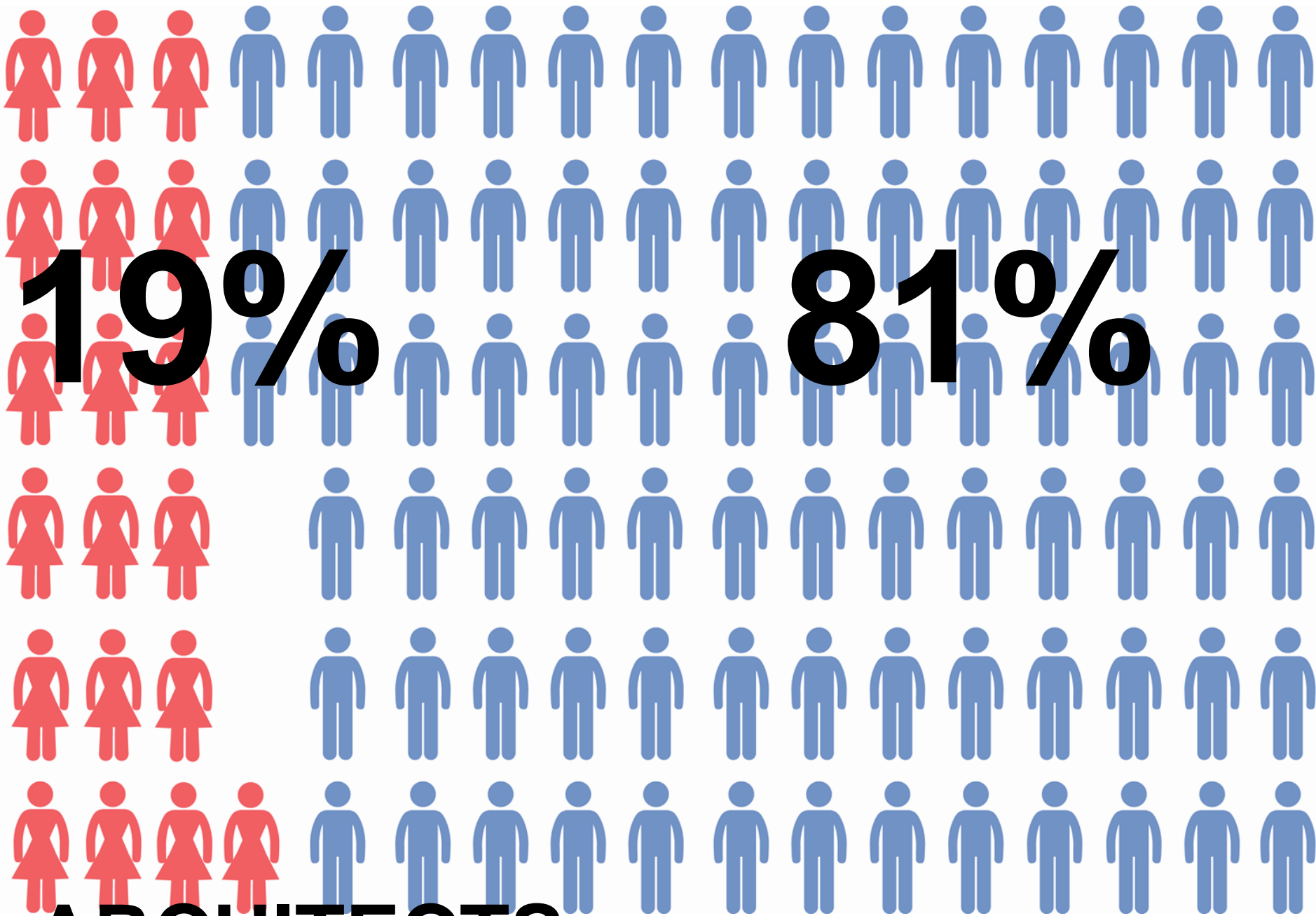


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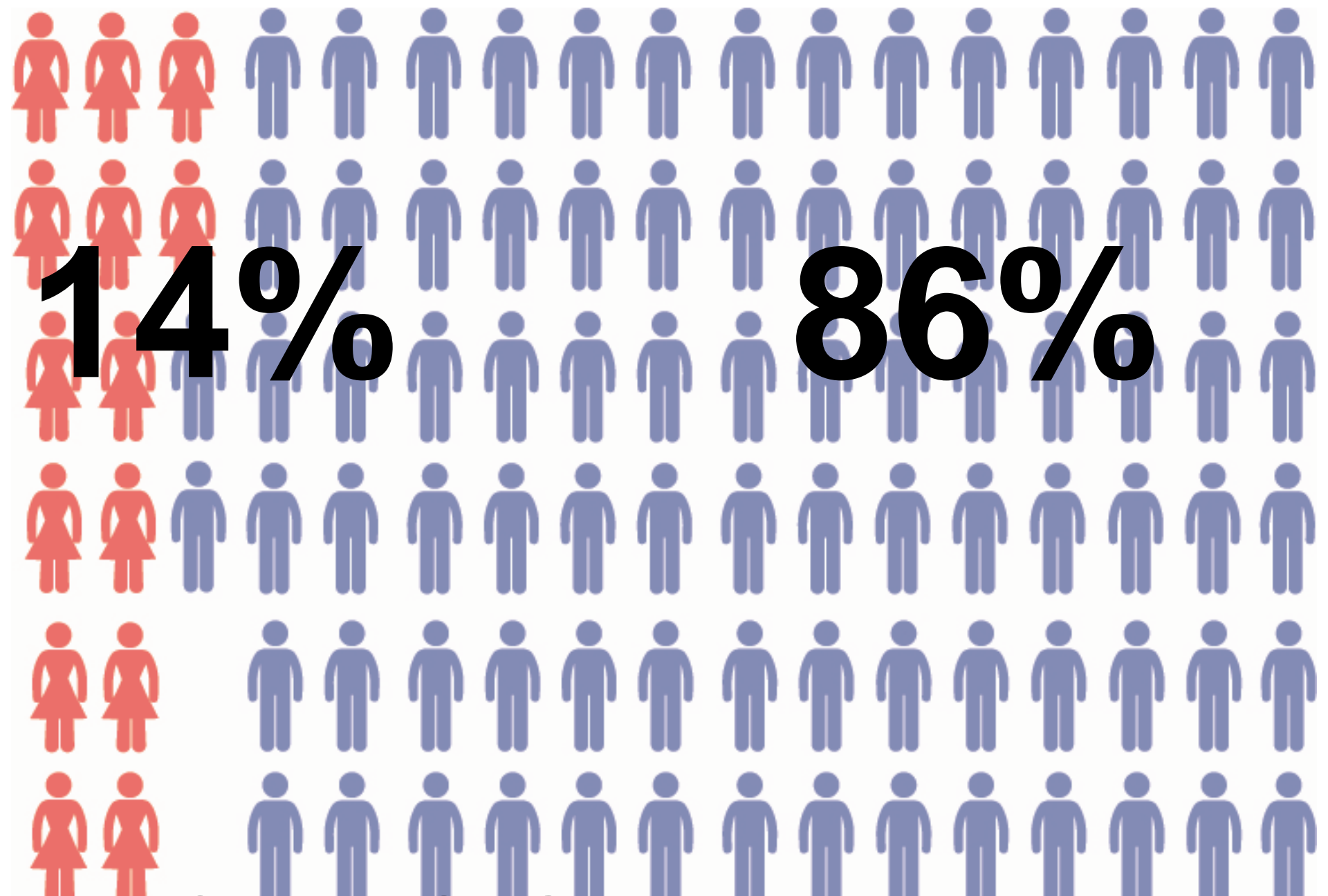


65%

ARCHITECTS THROUGH INTERNSHIP



ARCHITECTS THROUGH ALL MODES



14%

86%

ARCHITECTS

**the responsibility
resides with the
profession.**

PAST INITIATIVE

MISSION

POSSIBLE 2

**INTERN-
FRIENDLY
INITIATIVE**

**INITIATE A WIDE-
SPREAD CULTURE
SHIFT WITHIN FIRMS
TO SUPPORT AND
ENCOURAGE
INTERNS TOWARDS
REGISTRATION.**



1. START TALKING

2. ESTABLISH GUIDELINES

**3. COMMUNITY BUILDING
WITHIN THE PROFESSION
TO INCREASE AND GROW
THE INITIATIVE**

**WHO RUNS
THE
PROGRAM?**

NEXT STEP

SURVEY

START UP MEETING

MEASURE

OF

SUCCESS



**KEEP
CALM
AND**

**GET
REGISTERED**

8.0 Council Initiatives:

8.6 Diverse Membership Working Group:

8.7 Discussion

9.0 Members Forum:

9.1 Protocols

9.2 Advisory Members Motions

**as submitted and reviewed by the
Motions Review Committee**

Members Advisory Motion #1 **Mover/Seconder**

Be it resolved that Council be requested to consider the following:

Members Advisory Motion #2

Mover/Seconder

Be it resolved that Council be requested to consider the following:

123

10.0 Announcement of Election Results

10.1 Members of Council

10.0 Announcement of Election Results

10.2 Intern Architect Invited Liaison to Council

11.0 Adjournment